



## AUDIT COMMITTEE

**Date: Tuesday 06 September 2011**

**Time: 6.00 p.m.**

**Place: Shimkent Room, Daneshill House, Danestrete, Stevenage**

**Contact: Guy Moody**

**01438 242203**

**Members:** Councillors L Chester (Chair), J Gardner (Vice Chair)  
P Bibby CC, D Cullen, S Walker and M Yarnold-Forrester

**Independent:** B Mitchell

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## AGENDA

### PART I

#### **1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

#### **2 MINUTES – 15 JUNE 2011**

To approve as a correct record the Minutes of the meeting held on 15 June 2011.

Minutes attached

#### **3 ADMINISTRATION OF MEMBERS' ALLOWANCES SCHEME**

Members are requested to receive the report and to note the recommendations.

Report and appendices attached.

#### **4 ANNUAL ANTI FRAUD REPORT**

Members are requested to note the report.

Report attached

## **5 INTERNAL AUDIT PROGRESS REPORT**

Members are requested to note the Internal Audit quarterly report as at 31<sup>st</sup> August 2011 (forecast) and approve the amendments to the Audit Plan.

Report and appendices attached

## **6 URGENT PART I BUSINESS**

To consider any Part I business accepted by the Chair as urgent

## **7 EXCLUSION OF THE PRESS AND PUBLIC**

To consider the following motions:

1. That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act, as amended by SI 2006 No.88.
2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **PART II**

### **8 PART II MINUTES – 15 JUNE 2011**

To approve as a correct record the Part II Minutes of the meeting held 15 June 2011.

Minutes attached.

### **9 STRATEGIC RISK REGISTER QUARTER 1 2011/12**

To note the latest Strategic Risk Register for Stevenage Borough Council and developments in the risk management arrangements.

Report and appendices attached.

### **10 URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.